

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE COMMITTEE MONTHLY TELECON

Telecon Number:	(712) 775-7031 April EComm Telecon		
Date:	Tuesday April 16, 2019		
Scheduled – Start Stop	6:30 p.m. (Eastern)	7:45 p.m. (Eastern)	

TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

IN ATTENDANCE

President	Faviola Garcia	X	AWA	Ana Pena	X
Vice-President	Bill Fernandez	X	ACT	Roberto Villa	X
Director of Administration	Oscar Torres	X	AAL Acting		Unavailable
Director of Resources	Dolores Leyva	X	AWP	Jonathan Eagle	Unavailable
Director of Education	Randall Resto	X	ANM	Karla Valdez	Unavailable
Director of Public Affairs	Susie Diaz	X	ASW	Lydia Gomez-Martinez	X
Special Assistant	Celsa Rodriguez	X	MMAC	Javier Quinones	X
AGL	Brendan Villegas	Unavailable	ASO	Ed Cardenas	X
Misael Goicuria	Social Media Chair		AEA/ ANE	Maritza Miranda	X
		Unavailable	ACE	Laurie Ortiz	X
Conference Co Chairs	Ed Cardenas/Ida Marrero	X/X			

CALLED TO ORDER

Roll call conducted by Oscar Torres at 6:33pm

EXECUTIVE BOARD UPDATES

PRESIDENT'S REPORT – Faviola Garcia

- Favi welcomed everyone to the telcon and thanked everyone for calling in.



- Favi recognized that it has been a busy month but also she would like to highlight that it is AVSED/STEM Awareness Month.
- Washington
 - There was a letter signed by members of congress which highlights the importance of some of the work we do as an Employee Association (EA), specifically the Minority Serving Institution (MSI) program.
 - Favi is drafting a message to the membership and touching some other items that are relevant to this month. Hopefully that will be out by the end of the week.
- ACE Camps
 - There was an article recently that was published on the FAA Daily Broadcast where Jonathan Eagle was highlighted about his efforts on the west coast. Jonathan has developed a close working relationship with the Regional Administrator (RA) and it's definitely an example to follow. The RA has mentioned that this type of collaboration works well in support for the EAs and their efforts.
 - Favi is making herself available to all RCDs if they need any help in establishing a working relationship with their RA.
 - Favi would like all RCDs to reach out to their RA and highlight any ACE Camps or STEM events they are hosting in their region. Make the RAs aware of what RCDs are doing.
- Alaska
 - Favi feels that we need to move forward with the consolidation of Alaska into the Northwest Mountain chapter and make Alaska an Area Chapter of Northwest.
- Elections
 - Favi would like to remind everyone that solicitations for National Elections are due June 9th so please everyone spread the word.
 - Favi is encouraging everyone who may be interested to put their name in the hat.
 - This is a great opportunity if anyone has been thinking about getting involved and it coincides with the efforts of creating various chairs to support the mission the NHCFAE.
 - Share these opportunities with members.
- Awards
 - Conference is just around the corner and Favi would like all of us to recognize any supervisors/managers that have supported Officers/RCDs and the organization. Consider nominating them for an award.
- FAA Administrator
 - As we all know, a new person is being considered for FAA Administrator so at this time Favi is not sure if Daniel Elwell will be present at the Training Conference.
 - Favi highlighted that the new candidate being considered to head the FAA was pretty supportive of not privatizing air traffic control in the United States.
- Training Conference
 - Favi sees all the email traffic related to the conference and she is thankful to all Committee Chairs for their efforts in ensuring that everything regarding the conference comes together with minor issues.
 - There is still a lot of work to be done as we press on.
- Telcon



- On this telcon Favi would like to hear from the RCDs and their efforts regarding ACE camps and any STEM events they held or are planning.
- Also Favi would like to hear if anyone has any questions regarding the conference and if they need any additional support she would like to hear about that as well.

VICE-PRESIDENT’S REPORT – Bill Fernandez

- **Capitol Hill**

- Bill went up to Capitol Hill with Andy Quinn and met with the staff of Congressman David Price. He is the chairman of a Transportation Committee along with other agencies. The discussion was about the letter signed by 33 Congress representatives which is asking for appropriation of 5 million dollars annually to the MSI program. In the FAA reauthorization bill there was language that allowed for the appropriation of 5 million dollars towards MSI programs. This is important because currently if an office hires an intern that funding comes from the office itself, which have always been very limited.
- The discussion revolved around using that money to bring in as many interns as possible so the Agency’s efforts for a diverse workforce could be met. With that amount of money we are looking at about 400 interns.
- With this type of funding, the coalition can push for more hiring interns at our local facilities. We know that this is important because many of us started our careers in the FAA as an intern.

- **Awards**

- Bill would like the RCDs to please spread the word regarding nominations for awards. He sent out a few emails regarding the subject and would like to spread the message as much as possible.
- The categories are 1) Member of the year, 2) Chapter of the year, 3) Non-member of the year, 4) Manager of the year.
- All nominations have to be submitted by May 1st.

DIRECTOR OF ADMINISTRATION REPORT – Oscar Torres

- **Conference**

- All VIP invitations have been emailed out.
- There are some confirmations already from some VIP’s. Paul Rinaldi, NATCA President, has confirmed. FAAMA will be represented by their VP Andrea Stapleton and Mike Perrone, PASS President, has confirmed his attendance. Nicholas (Nick) Reyes has confirmed his attendance for all three days. Nick is even willing to help as MC. Jeffrey Vincent, VP of Air Traffic Services, Jeffrey Planty, VP of Tech Ops, and Claudio Manno from ASH have confirmed.
- We did receive a reply from Ali Bahrami’s office and they need some time to confirm. Oscar will give everyone about a week or two before start calling the executive assistants for an update on the invitation.
- We sent an invitation to the Governor of Puerto Rico and his office replied saying that they could not confirm his attendance until a few days prior to conference. This short notice is difficult to work with so we will be looking for alternatives.
- *Ida mentioned for us to consider the Mayor of San Juan.*



- As the confirmation of VIP attendees come in Oscar will begin to solicit for their bios, so they can be sent to the conference chairs to be uploaded.
- Oscar is preparing a draft for the Acting Administrator so Favi can submit it to him and maybe block those dates. If we have a new administrator our conference will be on the calendar already. A draft of the email will be sent to Favi.
- **Alaska**
 - Sylvia Villa who was our Acting Chapter Director has retired so at the moment we do not have anyone leading the Alaska Chapter. We will follow up for any volunteers who are willing to step up and lead the chapter.

AEA/ANE –Maritza Miranda

- **STEM**
 - There will be a co-sponsored STEM event with the Black Coalition. Maritza and her deputy will be participating all three days
 - Tomorrow the chapter will host their annual bring your child to work day and there will be another one the following week.
 - The chapter has been very active with the Regional Administrators office and they have been communicating regarding all events going on in the region.
 - There are a lot of members who are also active and Maritza will keep the EBoard in the loop.
 - *Bill asked Maritza if she got any giveaways for her events and she said yes.*

DIRECTOR OF RESOURCES REPORT – Dolores Leyva

- **Budget Reports**
 - Budget reports are due May 30th. Everyone please submit your reports. It covers January to March
 - If anyone has any questions please reach out to Dolores
- **Conference**
 - Deposit #2 has been made to the Caribe Hilton. It was for \$8,773.

DIRECTOR OF EDUCATION REPORT – Randall Resto

- **Training Conference**
 - Randall has submitted Conference Letter and the Agenda to AHR for approval.
 - Once it gets approval it will be immediately shared with everyone.
 - We can expect some minor changes to the agenda with VIPs not able to make it and so forth.
 - Randall will be contacting all the trainers and sending out their invitations and ensure they are registered.
 - Randall wanted to thank Ida, Raquel, Bill and Oscar who have assisted him in various aspects of putting the agenda together. He also thanked Favi for all the support.
 - Randall also wanted to remind everyone that May 1st is the deadline for scholarship application submissions.



DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- Nothing to report at this time.

Special Assistant – Celsa Rodriguez

- Nothing to report at this time.

AGL – Brendan Villegas

- Was not able to call in.

AWA –Ana Pena (Deputy)

- The chapter is coordinating with the cafeteria at headquarters to offer Mexican cuisine on Cinco de Mayo.
- The chapter is collaborating with the Black Coalition to sponsor 4 students to join the local DC ACE Camp. There is also ongoing collaboration with the Black Coalition on future events.
- The chapter is hosting a chapter meeting tomorrow. The budget and the conference will be the main topics.

ACT – Roberto Villa

- Roberto does not have any updates on STEM events.
- Roberto inquired about the proposal the chapter made to be consolidated with Eastern. It was determined by an email from Misty that everyone resubmit their proposals so they are not missed.

AWP –Jonathan Eagle

- Jonathan was not able to call in but Favi wanted to say a few words about him.
- Jonathan is partnering with the RAs office and on April 25th he will participate on take your kid to work day. Jonathan ensured that our logo was being promoted at the Regional Office and making our presence visible.
- Favi encourages this type of collaboration and would like to commend Jonathan for his hard work and dedication to the organization.
- Jonathan and Favi both represented the NHCFAE at the PWC conference.

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ASW – Lydia Gomez-Martinez

- STEM Events.
- Raul Garza will be participating in the DFW ACE camp that they are putting together. He has participated every year.
- The NHCFAE Southwest Region will be hosting its first ever ACE camp in July and a school has been selected to be sponsored.
- Lydia is awaiting word from Houston and El Paso Area Chapters to see if they are hosting any STEM event in their areas.

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MMAC – Veronica Salazar (Javier Quinonez)



- Veronica was not able to call in. Javier Quinonez called in on her behalf.
- The chapter is planning their Cinco de Mayo event on May 2nd. Bill Fernandez will be attending.
- There has not been any events right now regarding STEM.
- The chapter is evaluating their finances regarding the conference since they have 13 members who want to attend. The chapter is looking into holding fundraisers to assist with the cost.
 - *Randall chimed in and mentioned that Celeste Flemming has a strategy in order to get their lines of business to fund their conference attendance. Javier mentioned that he has spoken with his manager and got him involved.*

ACE – Laurie Ortiz

- In March the Region had a meet and greet with other EAs and the turn out increased when it was announced throughout the whole the building.
- What’s being done now is called Coffee Fridays, where all the EAs and other organizations get together and discuss upcoming events, membership recruitment, and support for one another. They are also discussing AVSED and STEM ideas.
- The next event is Cinco de Mayo and Laurie is getting assistance from her members and other EAs are helping in the planning as well.
- There will be a leadership training day coming up and the have the RAs support.
- All the EAs are coming together in the Region to have greater strength in numbers.

SOCIAL MEDIA CHAIR – Misael Goicuria

- Misael wanted to remind everyone that if there are any events or any message that needs to be sent out to the members to please contact him so he can send those messages through all our social media platforms.
- Misael wants all these messages out so everyone can see how active we are as an organization. Misael also shared his email which is socialmedia@nhcfae.org.
- Misael has placed a poll on the NHCFAE Facebook page to get an idea on who will be attending the conference. He would like everyone to add that page to their personal Facebook so we can spread the word
- He will also send out an email to the social media committee and would like everyone to start engaging.
 - *Susie mentioned that she will reach out to Misael and go over what was done last year to promote the conference*
 - *Favi mentioned to Misael to move forward in promoting who will be attending the conference, i.e executives, panel members, etc. Favi would like to elaborate on this with Misael offline.*

ASO/CONFERENCE Co-Chair – Edward Cardenas

- **Southern Region**
- April 26th and 27th the Region will have their annual SAFEE event.
- The Region is planning to have a booth there both days. Yami Gonzalez, Membership Chair, is also supporting the event.
- The event hosts over 1000 children and on Sunday a recruitment effort will take place where Edward will help promote careers in aviation, more specifically as an aviation safety inspector.



- Another event organized is a Cinco de Mayo celebration with PWC and Black Coalition collaboration. Skyone will be present and the event will be hosted at a local restaurant. Chapter will write an article on the event.
- Edward is working on the budget for the chapter to see how much support he can provide his members who would like to attend the conference.
- Edward echoes everyone in asking to get the word out about the conference.
- Edward has emailed Misael so he can promote the Cinco de Mayo event.
- **Conference**
 - We are about 4 months out from conference.
 - The cutoff date for hotel reservations is July 14.
 - The conference website is working with no issues.
 - Currently we are at 15 members registered for the conference. We are ahead of registrations compared to last year.
 - Conference committee members have been advised of their responsibilities and Edward is in constant contact with the hotel. The hotel is saying that they will be ready for opening in May.
 - Edward is working on getting a member to visit the hotel and provide an update regarding the opening and the areas that we will be using.
 - We are planning to have an event that Tuesday evening of the conference called Caribbean Nights. We are hoping to hold it at the hotel in the open.
 - On Wednesday night the team in San Juan is working on having all attendees go out and explore areas like Old San Juan. Daniel is arranging the logistics.
 - Edward has a few questions for the EBoard and the advertising for the conference. Are we still using emails or social media platforms with the new committees formed?
 - A reminder to the RCDs, Edward wants everyone to remember to bring an item that's unique to their region. Please remember that all funds raised go towards scholarships
 - *Bill mentioned that having a 501c3 is an advantage on requesting donations from outside sources which is a tax deductible donation.*
 - *Favi advised Bill to talk to Erik as the 501c3 Chair and see what can be done about delivering a message to the RCDs regarding the 501c3.*
 - *To answer Edward's question about advertising Favi wants to get with Misael and strategize the message and which platform and what frequency will the messages be delivered.*
 - Edward will craft a message with Ida & Bernice to introduce the theme and logo to the membership.
 - Edward wanted to emphasize that we are removing the word "symposium" from all forms of advertising per our constitution and bylaws.
 - Edward wanted to inquire about the flyer that can be created to promote the conference. In years past we have paid an outside party to produce a flyer. Edward mentioned that since we have a communications and social media chair maybe they can produce the flyer. Misael was contacted and he agreed to produce the flyer so it can be shared nationwide.
 - Edward advised the RCDs that in the future he would like to receive updates regarding people who are registered to attend the conference and those who are planning on going just to have a ballpark figure of attendees.



-Dolores mentioned that she believes the DOR should be present in the conference committee and Edward will include her in the telcons from here on out.

Conference Co-Chair – Ida Marrero.

- Several meetings have occurred with the conference committee and theme has been finalized along with the final version of the conference coin.
- Ida thanked Susie on her input in the design of the coin.
- Ida noted that Bernice Merly sent an email out to the EBoard and advised everyone that she is interested in being a Co-MC at the conference. Ida believes she will do great and also having Nick Reyes is also being considered.
- *Favi mentioned that she received several requests from other members to be considered as MC's and Favi would like to a little more time to take everyone into consideration.*

TELECON ADJOURNED

Telecon adjourned at: 7:58p.m.

Minutes prepared by:



**Oscar A. Torres
National Director of Administration**

Minutes approved by:



**Faviola Garcia
National President**

